



# Annual Report 2015-16

*"We want Northcliffe to be a home for new business, community and social enterprises.*

*The mission of the Northcliffe Community Resource Centre is to support this vision by providing access to technology, information, educational and creative opportunities."*

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Regional Development

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WESTERN AUSTRALIA





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## **Chairman's Report**

While the future is always uncertain the Northcliffe CRC have every reason to be optimistic that at least for the next three years, we will continue to be able to deliver our services, so heavily in demand in our community. In 2017 we will tender for another three year contract to receive funding. While details of our future funding are still unknown at this point, a budget allocation for CRCs has been made by the Government and we are expecting a fair bit of continuity of funding levels and conditions.

Of course with a State election looming we need to be cognisant of the need to share our good news stories with the community and with the politicians who are ultimately in control of our future. Despite our great financial result in 2015-16, an examination of our figures (refer to the Treasurer's Report) shows how dependant we are on the funding support provided by the State government.

Since 100% of this funding derives from Royalties for Regions, we all need to play our part to ensure the political survival of Royalties for Regions. While it was originally National Party policy, I think it has found its way into the hearts of rural WA residents of all political persuasions. We need to let MPs and fellow voters know the difference Royalties for Regions makes in the lives of regional West Australians. The CRC is one way that Royalties for Regions delivers for our town.

Just prior to the end of the financial year the NCRC committee accepted the need to close our Saturday morning service. We did our best to inform the community of the reasons for the change and our members and customers have been very understanding. We know that the community appreciate our efforts to keep the NCRC on a sustainable footing.

A community survey conducted by the NCRC in July 2016 was our chance to open our heart to the community about some of the strategic decisions and the considerations the committee and staff of the NCRC have on our plate. We saw high levels of support for the daily operations of the NCRC and for some of our strategic plans which we have broadcasted to the community. In particular the survey returned high levels of support for a Library/ CRC amalgamation, provided it is done right. Levels of support for the CRC and the Visitor Centre exploring amalgamation were far less convincing.

Our Committee is down to 7 members after a resignation during the year. We expect there to be 4 or more vacant committee positions in 2016-17. At the time of sending out AGM notifications we had about 109 financial memberships so we ask our members to consider whether they might fill one of these spots.

We thank the community, the committee, and staff for their support and hard work in supporting our fantastic CRC.

## **Manager's Report**

2015-16 was a busy year. Our sales figures reflect this. A sales increase of about \$135 per week mainly represents increased work by our staff and volunteers rather than increased prices. Indeed the 700 calendars sold by Brad Hanrahan as a fire fundraiser were painstakingly collated and bound by staff. The 3000 pamphlets printed for Hillbrook Wines were designed by staff and handcut with the assistance of volunteers, a task taking several days with our hand guillotine.

As regular observers at the CRC will know, our users make heavy demands on staff time. Most have been understanding as we try to implement more consistent charges for the one-on-one assistance we provide. If you access our assistance at the Northcliffe CRC, expect to hear more from us about this, as it is a big missing piece of the puzzle for us in making the CRC more sustainable and able to take on new projects and services in the future.

We often have people in the community express gratitude to us for the work we do so thank you for your thanks! It is a huge privilege to have a job where we can help people and to feel appreciated, supported and rewarded.

The Library project/CRC Redevelopment is now scheduled to begin budgeting in February 2017 for actual progress in 2017-18. Whilst the council has made it formal policy to progress this amalgamation, they have some higher priorities in Manjimup and Pemberton before they are ready to assist and facilitate at Northcliffe CRC. This project may be somewhat complicated by the council's desire to ensure effective colocation arrangements with the Visitor Centre and the combined Library/NCRC. Examine the building layout if you want to understand how the inclusion of the Visitor Centre complicates the proposed redevelopment. Personally I expect the addition of Visitor Centre considerations to our redevelopment to cause further delays to the project although I have an open mind about the best outcome for us to aim for.

In 2016 I travelled to Library/ CRC/ Visitor Centre colocations in Ravensthorpe, Hopetoun and Gnowangerup, with our Northcliffe librarian, and Visitor Centre and Shire staff. It was really valuable to see how well these combined services were working. Ravensthorpe in particular seemed a bit like a library which operated as a CRC, while the other services were like CRCs and Libraries adjoining each other with a common reception desk which also functioned as Visitor Information services. Northcliffe has very high visitor numbers in comparison to these locations so I am on high alert to ensure that unrealistic comparisons and solutions are not on the agenda for our Northcliffe project.

We will continue to work to clarify the picture and will be paying close attention to developments in Pemberton as their colocation project progresses. In Pemberton they will face similar challenges related to high visitor numbers, however it seems likely that the Visitor Centre in Pemberton can attract better business and community support, and better financial outcomes for whomever operates those visitor services.

We also believe that Northcliffe CRC operates a more intensive service, involving more staff time investment, than the Pemberton CRC (this is my perception only, having worked at both CRCs).

Whether or not we can progress the colocation and redevelopment, the year ahead is sure to be interesting with the planned introduction of POS and hopefully EFTPOS services, more film club activity, a reinvigorated Family History group, and lots of other projects on the boil. Ask to see our Action Plan if you want to know more about our plans.

## Treasurer's Report

### Income

In 2015/16 Northcliffe CRC had an income of \$168,754. This revenue divides up as follows:

- 65% from our services contract with the WA State Government. All of this funding is derived from the Royalties for Regions scheme
- 2% from our Centrelink contract
- 32% from user pays fees (up from 29% in 2014-15)
- 1% from interest

I recommend that anyone interested look at the *Northcliffe CRC Income Trends* graph. This shows that since 2012/13 our income and expenditures have been fairly stable. The only identifiable trend over these years has been a slow growth in Non-Grant Income and correspondingly in Total Income. Non-Grant Income is money raised from selling services to customers. In 2015/16 the NCRC raised an

additional \$7,000 from customers compared to the previous year. That's an extra \$135 per week. These user fees now represent one third of the NCRCs Total Income, the highest proportion since 2008/9.

While generating increased fees from customers is an encouraging trend, the NCRC could not operate without government funding. We receive quarterly funding from Royalties for Regions under a services contract with the State Government Department of Regional Development. If you appreciate the NCRC's services please remember to thank your local MP and ask them to continue to support WAs unique CRC network.

### **Expenses**

In 2015-16 our CRC had expenses of \$127,398 (not including cost of sales). The biggest and most variable component of this is wages and employments costs. Next year our investment in wages is expected to increase to \$111,782, up from \$97,261 in 2015/16. This large increase seems less alarming when compared to other years where three people were employed at the NCRC. The factors are:

- NCRC intends to employ 3 part time staff in 2016/17 (two employed for most of 2015/16)
- Non-trainees were moved onto an industrial Award on 1/7/2016, resulting in salary increases

### **Net Position**

2015/16 produced operating earnings of \$18,321. This is the best earnings result in Northcliffe CRC's history and has improved our bank balance which now hovers around \$60,000-70,000 at the end of each quarterly funding period (prior to the next round of funding arriving).

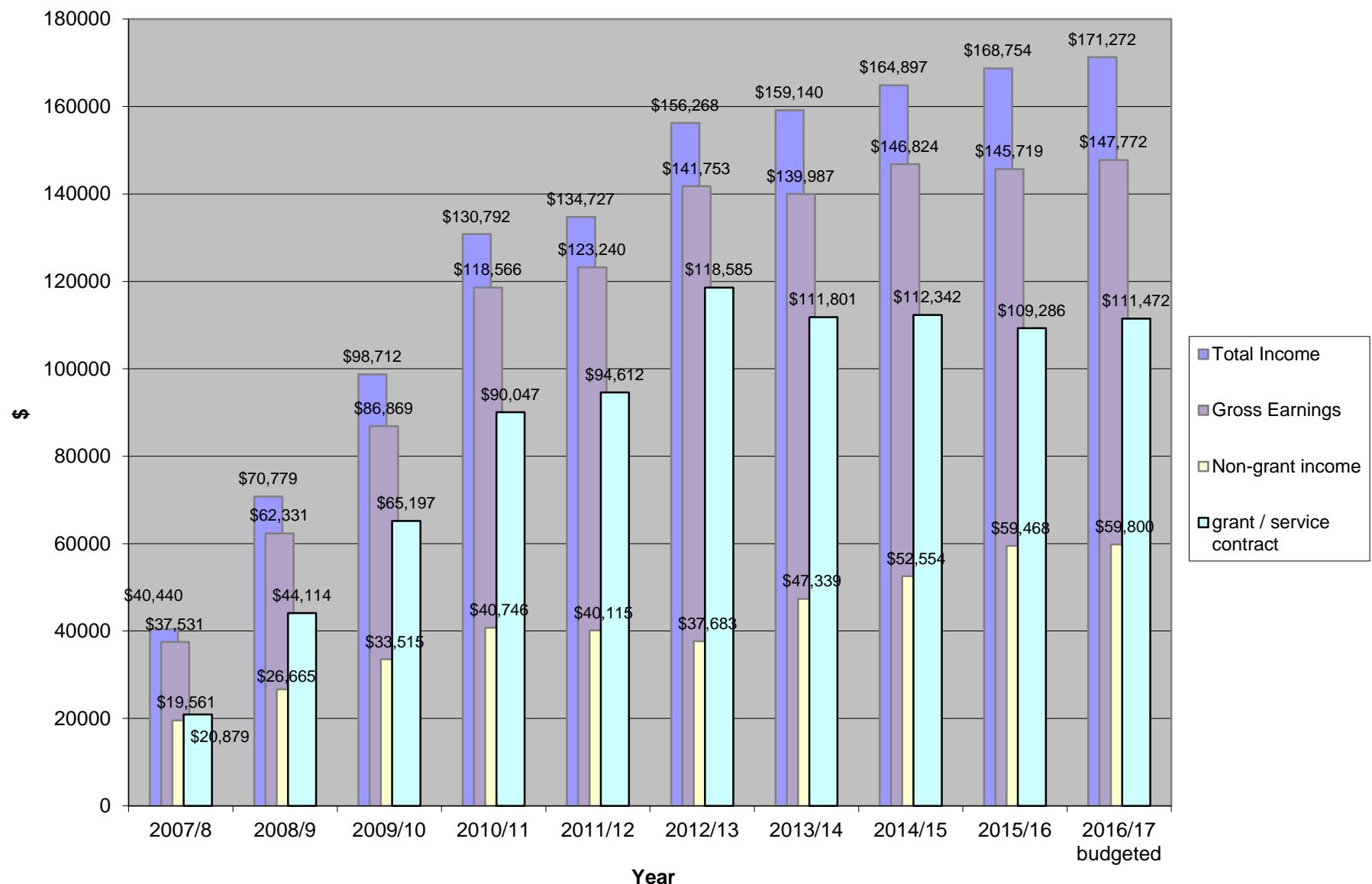
The intentions behind maintaining and building this large retained earnings balance are as follows::

- Capital replacement. For instance our wide-format printer is approaching ten years old and it will cost in excess of \$12,000 to replace. Our Kodak photo kiosk is also due for replacement which may cost up to \$5,000. We are expecting both of these large purchases to be made in either 2016/17 or 2017/18. While our computers are running well and are fairly recent models, when they do become obsolete the Northcliffe CRC will need \$10,000-\$20,000 to replace them. Our other large item, our Fuji Xerox Printer, will cost around \$15,000 to replace. However there should be no need of this for at least another 8 to 10 years.
- Financial buffers to reflect financial risks and responsibilities such as being head lessor of the Northcliffe Information and Visitor Centre building, and the potential delay of receipt of grant/service funding while meeting wage and other outlays.
- Coverage of staff leave entitlements for three staff members including our Manager who is now eligible for Long Service Leave.
- Co-investment' sums to support future grant applications like, for instance, a potential redevelopment which would coincide with our taking over management of the library. This will hopefully involve the creation of a large new meeting, training and conference space managed by the NCRC and available to all Northcliffe organisations.
- Breathing space for the organisation to consider its future should government funding cease or substantially reduce/change.

# NORTHCLIFFE CRC Income and Expenditure

	Budget 2015/16 \$	Full Year Results 2015/16 \$	BUDGET 2016/17 \$
<b>Income</b>			
Membership Fees	+ 1,650	1,815	1,800
Services	+ 32,000	37,117	37,000
Sub contract services	+ 4,300	4,171	4,500
Education courses	+ 2,500	2,760	2,500
Northcliffe Number Plates	+ 600	491	500
Sale of Goods	+ 6,500	4,506	4,500
Grants	+ 109,286	109,286	111,472
Fundraising	+ 2,000	1,617	2,000
NIVC	+ 5,000	5,964	6,000
Other income	+ 1,000	1,026	1,000
	-----	-----	-----
<b>Total Income</b>	<b>164,836</b>	<b>168,754</b>	<b>171,272</b>
	-----	-----	-----
Cost of Sales	- 21,500	23,035	23,500
	-----	-----	-----
<b>Gross Earnings</b>	<b>143,336</b>	<b>145,719</b>	<b>147,772</b>
	-----	-----	-----
<b>Expenditure</b>			
Audit Fees	- 1,500	1,500	1,500
General administration	- 3,000	4,338	4,000
General advertising, signage	- 1,400	857	850
Postage and stationary	- 1,300	466	350
Depreciation Expense	- 13,305	11,970	11,970
Insurance	- 3,500	2,813	4,800
Computer software and maintenance	- 700	753	750
Occupancy Expenses	- 3,200	2,551	2,600
Employment Expenses	- 103,944	97,261	111,782
Conference and Seminar Expenses	- 3,000	96	200
Telecommunications	- 2,500	2,182	2,182
Sundry Expenses	- 0	74	100
Furniture and Equipment (Low Cost)	- 4,000	2,537	2,476
Contracting Expenses	- 0	0	-----
	-----	-----	-----
<b>Total Administration Expenses</b>	<b>141,349</b>	<b>127,398</b>	<b>143,559</b>
	-----	-----	-----
<b>Operating Earnings/ (Loss)</b>	<b>1,987</b>	<b>18,321</b>	<b>4,213</b>
	=====	=====	=====
<b>Cash Budget Adjustments (note A)</b>			
Reverse Depreciation Expense (non cash item)	+ 13,305	11,970	11,970
Remove Carried Forward Grant Income (non cash item)	+ 0	0	0
Add in Undischarged Grant Income (cash income)	+ 0	0	0
Capital Items (represents cash expense)	+ (5,000)	(2,016)	(17,000)
reverse Prepayments (these represent cash expense)	+ (2,800)	(2,020)	(2,020)
reverse Prepayment BD reversals (not cash expenses)	+ 2,684	2,684	2,020
reverse LSL, AL and 1st pay period provision made during year	+ 1,000	1,302	(2,000)
reverse stocktake adjustment	+ 0	(768)	0
	-----	-----	-----
<b>Cash Earnings/ (Loss)</b>	<b>-----</b>	<b>-----</b>	<b>-----</b>
Cash Budget Earnings/ (Loss)	<b>11,176</b>	<b>30,241</b>	<b>(2,818)</b>
	=====	=====	=====

## Northcliffe CRC income trends



## Funded Activity During 2015-16 – Action Plan Items

The funding we receive from the State Government requires us to open a minimum number of hours (29 per week), to maintain service standards and management standards, to submit regular reports, to conduct Business Planning and a whole range of other things. Our funding contract also requires that, in addition to general CRC services, we deliver a specific range of initiatives planned in advance and reported upon quarterly. These initiatives are planned in an annual Action Plan which must be approved by our contract manager in the Department of Regional Development before the year begins. In this section we document funded activities/initiatives we performed which were contained in our 2015-16 Action Plan.

### ***Government Information and Services***

133 uses were made of our free online government information service during 2015-16. This figure does not include an additional 266 Centrelink usages. We were able to assist our users with fishing licenses, MyGov registrations, gun transfers, visa applications, vehicle licensing and much more. It is clear the NCRC users highly value these services.

5 'Government Hot Office' (free) rentals occurred in 2015-16.

### ***Social Development Services***

#### **Q1 (July to September 2015)**

Glitch weekly (51 unique participants), Family History Group monthly (4 unique participants), Club ROMP 2 events (48 est unique participants), Westlink simulcast 'Blithe Spirit' with dress up night (6) (*pictured below*).

4 activities 103 reported participants (figure revised to 109 on review)



***Left: A Blithe Spirit simulcast was a fun night, despite disappointing attendance.***

#### **Q2 (October – December 2015)**

Glitch weekly (44 unique participants), Family History Group monthly (2 unique participants), Club ROMP 2 events (50 unique participants est), Westlink simulcast 'Symphony in the City' with shared meal (17) (*pictured below*), After the Burn touring exhibition (partnership with SFA).



***5 activities, 113 participants, not including After the Burn***

***Left: A Symphony in the City had good attendance and all really enjoyed this social occasion to enjoy music and food together.***

### **Q3 (January to March 2016)**

Glitch weekly (44 unique participants), Family History Group monthly (3 unique participants), Club ROMP 3 events (50 unique participants est), Westlink simulcast 'Gianni Schicchi Opera in the Park' (5) (*pictured below*), 'Get Email, Get MyGov, Get Started' (3).



4 activities reported (figure revised to 5 on review), 113 participants

***Left: While attendance at Gianni Schicchi was small, we had a great time with new Northcliffe faces coming to their first NCRC simulcast and great cultural discussion ensuing.***

### **Q4 (April to June 2016)**

Glitch weekly (58 unique participants), Family History Group monthly (2 unique participants), Club ROMP 2 events (35 unique participants est), Mirrorworld photo competition (26).



4 activities, 121 participants.

***Left: Mirrorworld entry 'Rita', from Manjimup Senior High School student Genavieve Gunson, age 16***

### ***More Information about our Major Social Development Initiatives***

Our **Glitch Computer Club** involves kids between the ages of 10 and 18 who at times, especially in school holidays, can fill up the NCRC to capacity (approx. 15 computer terminals, one tablet plus any BYO devices). We had approximately 80 unique GLITCH participants during the year who made a total of 1115 visits to the NCRC. Of these 91 were female visits to Glitch in 2015-16, up from 60 female visits in 2014-15. This statistic is recorded as the NCRC is interested in making GLITCH more broadly appealing where possible).

These overall numbers are down from 2014-15 and the kid's activities have been noticeably less busy however the NCRC is not concerned about this development and we see it as a natural progression from each generation to the next. As a cohort of Northcliffe kids graduates from year ten they tend to stop visiting the CRC, as they attend school in Manjimup and the long bus journeys leave them little time for CRC visits. We do see these kids back during the school holidays, pictured below! Sometimes it takes a

few years for the next cohort to fully colonise the NCRC and we have seen that process start again already.

In summary, outside of school holidays, the NCRC is now catering for a younger generation. We will work on making our activities appealing and suitable for these kids. For example we celebrated Pirate Day with the school in June 2016 and in August 2016 we showed a Disney movie, Zootopia, with a mask making competition.



*Above: Glitch full house. Below: More kids using laptops and mobile devices in the adjoining rooms.*

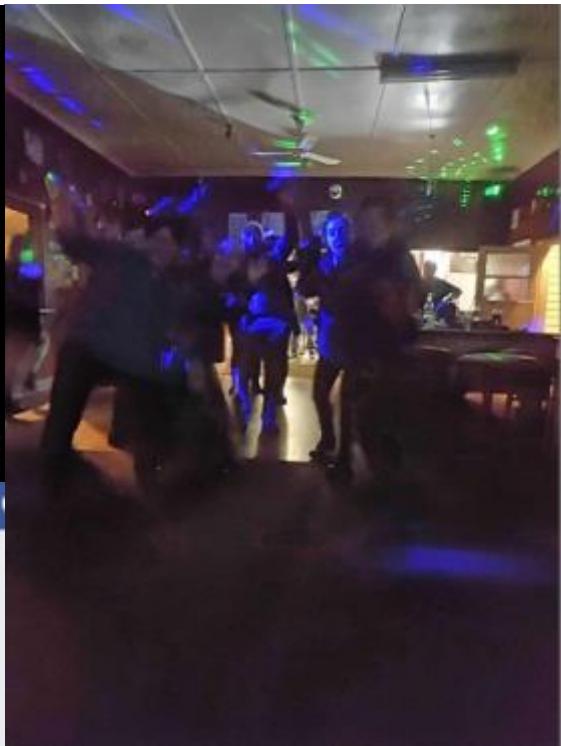
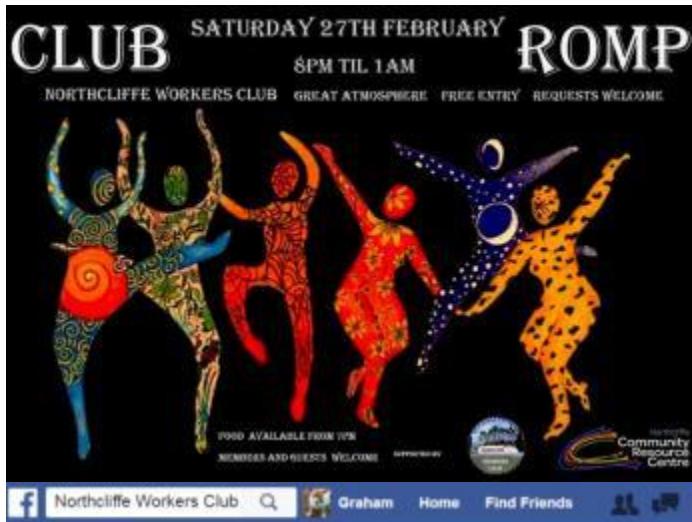


*'Looking for Your Ancestors? We are too. Let's dig them up together'* is how we promoted the **Northcliffe Family History Group**. 10 meetings of the Northcliffe Family History Group were held at NCRC on the third Sunday of each month. 7 unique participants participated during the year. Volunteers Kerry Parkes and Fiona Dickson continue to help out locals to research and document their family history.

We have some ideas to increase participation in the Family History Group in 2016-17, some of which have already been put in motion.

**Club ROMP** is an alternative dance event held at the Northcliffe Workers Club, and developed and run in partnership with the NCRC. ROMP was conceived by NCRC Assistant Manager Jacqui McCauley. 9 Club

ROMP events were held in 2015-16 featuring Jacqui's successor DJ Chris. Between 30 and 60 people attended each event. Future years' plans include themes, better lighting and perhaps a lighting and setup assistant for DJ Chris.



Graham Evans shared Sam Fletch's post:  
April 18

...the birth of Club ROMP. Jacqui, pictured with her DJ daughter Sammy, died just over twelve months ago. Jacqui's partner-in-beats, Chris, is now DJing monthly ROMPs.

Thanks for the memories Sam Fletch.

Sam Fletch  
April 18 · Perth

I've finally built up the courage to open my mums laptop after a year, and I've stumbled across her playlists for the club night she ran in Northcliffe. What an...

See More

Like Comment Share

Kellee Simone, Sam Fletch and 4 others Seen by 70

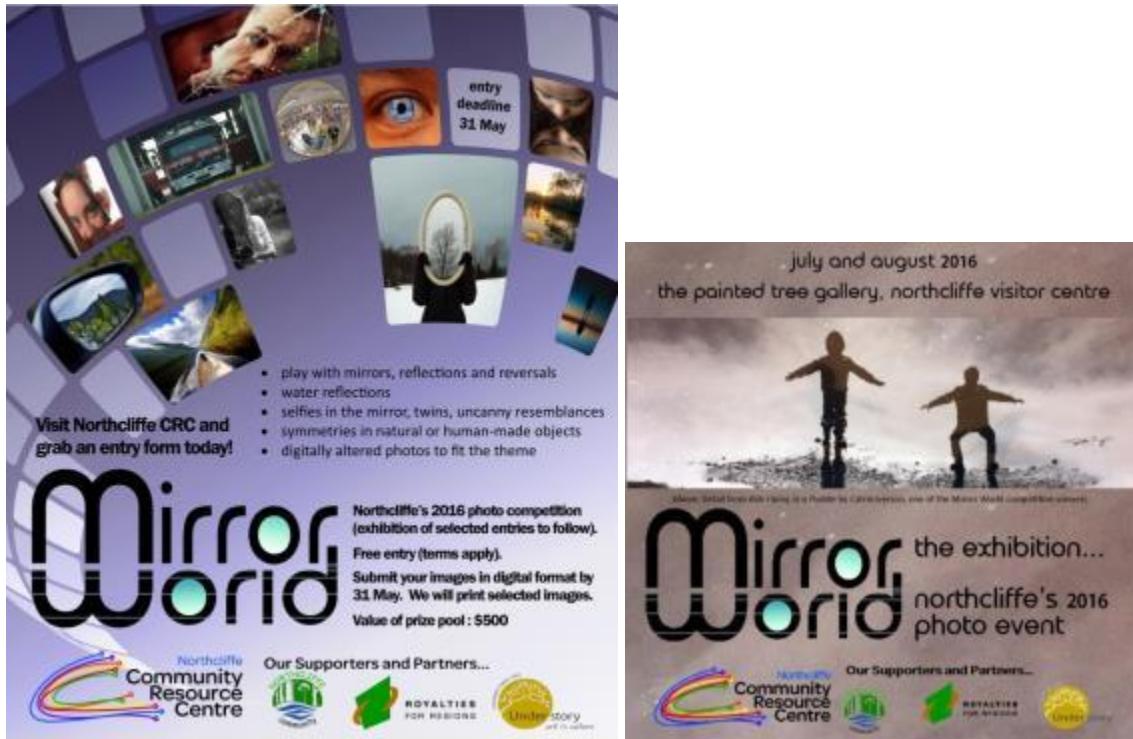


**Club ROMP numbers varied between 30 and 60 people each time, in the 9 events which were held in 2015-16.**



## Mirrorworld Photo Competition (2015-16) and Exhibition (2016-17)

196 photos were submitted by 26 participants and 22 of the best chosen and printed, mounted and displayed in an exhibition at the Painted Tree Gallery. Quinninup based photographer John Austin acted as our judge and 3 prizes were awarded and, after the exhibition, an additional ‘People’s Choice Award’.



The photo workshop we had planned for 2015-16, associated with Mirrorworld, did not go ahead. This was due to insufficient bookings. The NCRC will need to work harder to make sure this part of our annual photo activities can run in future.

The **After the Burn Exhibition** held in the Painted Tree Gallery was a partnership with Southern Forest Arts and a number of other agencies. The NCRC printed and mounted all the photos for this exhibition. This was an activity for us during the 2014-15 financial year. During the 2015-16 financial year *After the Burn* was toured to Bunbury Regional Art Gallery. We have not included exhibition attendance numbers in our reported statistics as we had no way to get hold of these.



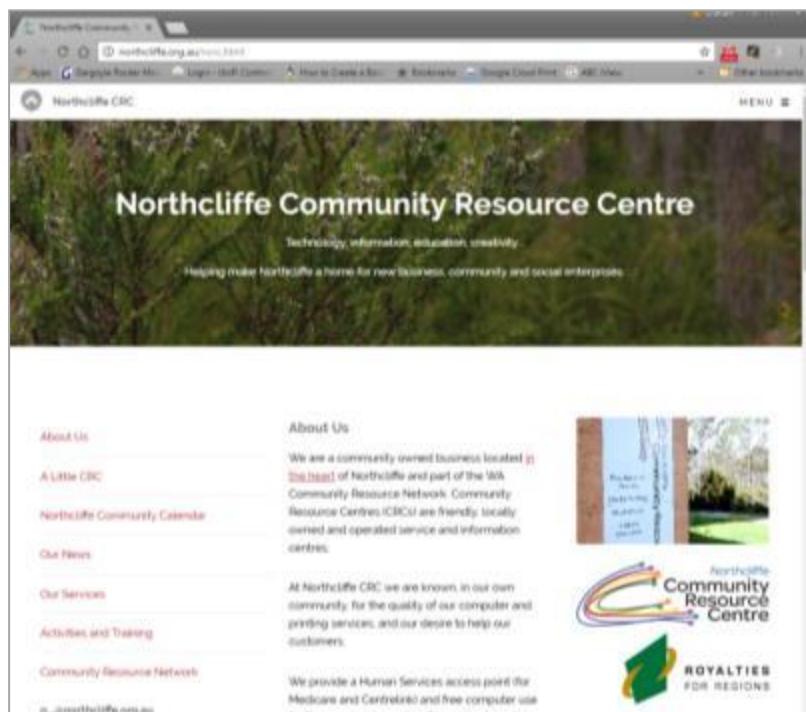
## ***Business and Economic Development Services***

12 **Business Development Support Packages** were offered to Northcliffe Businesses and Groups with 10 of these taken up and 35.4 hours of free business support provided to 50 volunteers and small business people attempting to develop their business or community group. As part of this program the NCRC assisted a client to conduct an online survey about Shitake Mushroom usage through Survey Monkey, helped a new business, Sid's Campground, to establish itself through maps, brochures and an online presence and assisted Hillbrook Wines to create a first class pamphlet which the CRC ended up printing



**NCRC's own website**, [northcliffe.crc.net.au](http://northcliffe.crc.net.au), was replaced in December 2015 with the subdomain page [northcliffe.org.au/ncrc.html](http://northcliffe.org.au/ncrc.html). The return of the NCRC page to the Northcliffe Community website allows us to integrate our branding and event advertising with our pre-eminent online Northcliffe web resource. This website, [northcliffe.org.au](http://northcliffe.org.au) receives top search positions from Google in Northcliffe related searches from Australia, and is a well maintained and comprehensive community portal. During 2015-16, 42 Calendar events and 25 content items were added to our [northcliffe.crc.net.au](http://northcliffe.crc.net.au) and [northcliffe.org.au](http://northcliffe.org.au) website, and to our Facebook page.

Since the launch of the redeveloped [northcliffe community website](http://northcliffe.org.au) in January 2016 the NCRC has increased the use of online calendar updates.



### ***Westlink***

Promotion of at least one **Westlink broadcast** per quarter (posters, online and printed advertising) is required in our contract and this requirement was fulfilled. Approximately 28 people attended 6 Westlink broadcasts at the NCRC during the year.

## **Youth Sponsorship**

Our Youth Sponsorship supported 2 young people in 2015-16, Michael Keller and Amara Sinclair-Hill. Both Michael and Amara signed contracts with the NCRC which they were able to fulfil. In late 2016 we wrote some promotional articles celebrating their projects.

### ***Right:***

***We try to come up with a new theme for each sponsorship round and in 2015 the theme was 'dream BIG'.***

***The promotion of the Youth Sponsorship and the distribution of entry packs, posters and guidelines is done in partnership with the Northcliffe District High School. The NDHS principal also helped our Youth Sponsorship subcommittee evaluate and select the successful applications.***



## Amara's Youth Sponsorship Journey...

The NCRC was proud to provide a modest financial contribution to the travels of our 2015 youth sponsorship recipient, Amara Sinclair-Hill. Amara is a student of the French language and travelled to Paris and Italy with her mum and grandma late last year.

Their journey included Paris, Strasbourg, the Swiss Alps,

*"My great uncle's family live in Tirano and we stayed with them for a few days. They took us sightseeing and cooked us some of the traditional dishes of the area. One day I had gelato (ice cream) 3 times in the day. We also went to Old Tirano and neighbouring villages."*

Pictured right: The first time Amara saw snow was from the train through the Swiss alps.

Amara enjoyed taking photos and has created a captioned slideshow which the NCRC hope to share with the community at a future event.

Northcliffe CRC's Youth Sponsorship program has now helped 7 different Northcliffe kids to achieve their dreams with 8 separate financial sponsorships, totalling \$3,275 (plus additional non-financial support). We plan to do more in 2016 and are talking with Northcliffe District High School about the best way to involve the kids. As well as

Tirano, Venice and Rome.

Amara was blessed with a view of the Eiffel tower and Statue de la République from her Airbnb apartment. Other sights of interest included the Strasbourg Cathedral, the Bristol Hotel, Alpine Lakes, Saint Moritz and Murano Glass.



encouraging kids to think about the future, the sponsorship helps teach them to write a project proposal, make and follow a budget, sign a contract, and then to find ways to thank their community for the support they have received.

We think Northcliffe kids, with their very own sponsorship scheme, have a great future!

***Above: Amara provided us a report of her journeys which we used in promotional articles such as this feature we included in the December 2015 Karri Pigeon.***

***Below: Amara also produced a powerpoint about her travels ending with this lovely slide.***

# Thankyou

**For the opportunity of a lifetime. It has helped shape me into who I am now and has changed the whole way I see life. I have learnt so much and have seen so many things, but most importantly it has made me want to do different things with my life. I don't know who I'd be without the opportunity you gave me. Thankyou**

# Australia's Youngest Solo Glider Pilot

The NCRC and Northcliffe recently had the vicarious pleasure of celebrating the achievements of our youth sponsorship recipient, Michael Keller. With financial assistance from our NCRC Youth Sponsorship, Michael celebrated his 15th birthday in style, at high altitude, both during and after Narrogin Gliding Club's Wavecamp 2015. On 5th October Michael became Australia's youngest solo glider pilot.



*Touchdown after making history.*

Michael shared some of his thoughts from the day:

*Around midmorning a gap in the weather appeared and some pale blue sky showed through the grey and the decision was made to commence flying. Chief Flying Instructor Dayle Found approached me about flying while the weather was reasonable and we promptly took a launch and landed soon after. We then notified the tow-aircraft that 'we' would be taking another launch, whereupon Dayle stepped out of the aircraft. Not until Dayle began to tell me about increased aircraft sensitivity that I realised that 'it' was happening –I was going to fly solo! Everything appeared in perfect clarity as I carried out my checks and gave the thumbs-up to the wing runner.*

*Following the tow-aircraft –it almost seemed like a normal flight although my heartrate had increased noticeably. Everything quietened as I released from the tow plane. I rolled the aircraft slightly, had a good look over my shoulder and grinned. Where's the instructor gone?! (I later wrote this in my logbook) The feeling of finally being up there on my own was indescribable. I had wings and freedom was mine.*

*After a little while the weather looked to be deteriorating again so I made the decision to land. The touchdown was a little rough but the feeling was euphoric.*

This is the second time we have sponsored Michael through Northcliffe CRC's Youth Sponsorship. The first time was three years ago when we provided assistance for Michael to kick off his 'Wings Over Northcliffe' Remote Control flying event. This event is now making its third comeback and we encourage all to make a trip out to the Keller farm to get a taste of the joys of flight (top right).

**Left: Michael Keller received his second Youth Sponsorship in 2015. His achievements were covered in the November 2015 Karri Pigeon and other media.**

Both times Michael has received NCRC sponsorship he has been very generous and scrupulous in crediting the Northcliffe Community Resource Centre.

**Below: After his achievements in Australia Michael went on to an extremely productive gap year prior to finishing his high school. During this year Michael visited his family in Germany and spent six weeks work experience in the A.Schleicher glider factory, amongst other things.**



**Below: In December 2015, Michael, with his family's help, repeated his RC Wings Over Northcliffe event, which he created with the assistance of his first NCRC youth sponsorship in 2013. The event involves setting up camping, organising publicity, catering, and hosting a weekend long event for RC enthusiasts**

5th and 6th December

The Keller family's annual RC flying weekend.

RC – remote control'. These

flying machines vary

from tiny up to 1/3

size (or more) scale

models.

Vintage and new, WWI and WWII...

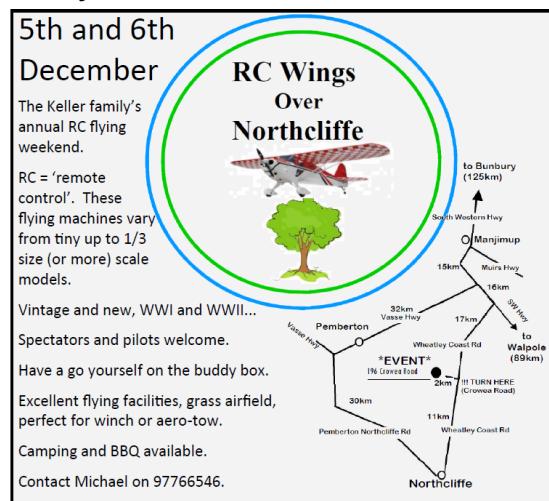
Spectators and pilots welcome.

Have a go yourself on the buddy box.

Excellent flying facilities, grass airfield, perfect for winch or aero-tow.

Camping and BBQ available.

Contact Michael on 97766546.



Another really exciting development for the Youth Sponsorship was to see our first ever Youth Sponsorship recipient, Waylon Batt, take out first place in the World Championships for Slopestyle Unicycle in Spain. The NCRC sponsored Waylon and his Dad to attend his first Unicycle competition, Uninats Canberra in 2012. Waylon won 4 first places and took out a National record at that first event.

Waylon's dad, Abe Shields, has been very generous in crediting the kick start provided by the NCRC for Waylon's dreams, as getting Waylon to where he is now.

Waylon is now sponsored by a commercial organisation, Hippo Unicycles, and hopefully his experience of signing a commercial contract with the NCRC, and assisting us with publicity, has helped make this process more familiar for him.

As part of his new life Waylon is now getting used to ABC News coverage and featuring in YouTube videos obtaining huge hit counts and ABC News coverage.



Yes, right here in good old Northcliffe we have our own World Champion, Waylon Batt.

Many of us have seen Waylon on his unicycle over the years and marvelled at his balance as we watched him master a bag of tricks.

He is said to have had his first experience of this style of cycling from the visit of a Circus Troupe at NCDS and as they say, the rest is history.

Waylon was the recipient of the first Northcliffe Community and Resource Youth Sponsorship which assisted him to go to Canberra for the Uninats, the national Unicycle competition. Here he received recognition by winning several National Championships and it has gone on from there.

Waylon is now living in Canberra and the World Unicon XVIII Championships were held in San Sebastian Spain. Renowned for his clean and 'steey' riding, Waylon is a technical flip trick master, with his fair share of Flatland talent as well. Waylon has several NBOs and is the CURRENT WORLD champion for Slopestyle Street. Waylon impressed everyone at the latest Unicon, constantly wanting to ride and to push the limits, while always having a great time.

Having watched Waylon zoom around the town for so many years we hope we might see him back here one day so we can applaud his success.

We assume the word 'steey' is complimentary so ride on Waylon in a steezy manner and continue on the road to more success.



[hippounicycles.com/waylon-batt/](http://hippounicycles.com/waylon-batt/)

See this link for more information on Waylon.

See a graph on page 6 of Waylon's achievements

**LJ Hooker**

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Tel: 9776 0000 Fax: 9776 0344 Web: pemberton.ljhooker.com.au Email: pemberton@ljh.com.au

## **Self Funded Activities During the Year**

'Self-funded' refers to services and activities of the NCRC which were not funded by the Department of Regional Development. Some of these are user funded and some are subsidised or part-subsidised by the NCRC by decision of the committee.

For instance we offer a KidSport referral service which was used 47 times in 2015-16, providing local parents up to \$9,400 to assist sending their child on sports activities.



An example of a user funded service is our Wide Format printing and canvas stretching. In 2016 or 2017 we plan to update and upgrade this service by replacing our 9 year old Epson Style Pro printer with a newer model. This will be a \$10,000-\$15,000 project but has been well justified by the revenue earned on our wide format printing services over the life of the existing machine.

One of the most significant user-funded services in 2015-16 was the design of printing of Calendars for local community groups and individuals. Most of these calendars were used for fundraising efforts for various groups. Our laser printer and binding machine was running overtime throughout the September/October/November period. In particular the *Smoke in the South* Calendar, a project initiated by Brad Hanrahan, was designed and printed at Northcliffe CRC and raised \$7,000 for the local Fire Brigade. The Calendars were sold for \$20 each with \$10 being the costs of printing and \$10 being donated to the Fire Brigade.

In a similar vein the NCRC printed the *After the Burn* book, a large colour publication memorialising Northcliffe's experience in one of the biggest bushfires in recent WA history.

Another significant and regular printing job is the printing of the Northcliffe Karri Pigeon newspaper, with 375 copies of this 20 page publication coming off our presses each month. The NCRC also provides proofing and technical support services to the Karri Pigeon volunteers, and this partnership with the publishing organisation, Northcliffe Community Development, has become a very important part of our business. In our 2016 Northcliffe Community Survey the NCRC put forward the idea of taking a great role in the production of the Karri Pigeon, should the current volunteers retire. This idea seemed to find support from around half of the survey respondents (the other half said we should maintain our current role in Karri Pigeon production).

In the area of standard printing we filled over 125,000 sheets of paper with our Fuji Xerox machine in the past 12 months. In addition the machine has faxed 439 pages and conducted 5464 scans. If that seems a lot, it is. One reason for the high uptake on printing services is competitive prices of just 0.60 for a colour A4 (members rate) with additional discounts on that of up to 40% for bulk printing.

Our other popular user-funded service is our one on one computer support and training (which extends to mobile devices as well as computers). This is



offered on a cost recovery basis of \$30 per hour, except for Tuesday mornings where it is offered on a subsidised basis. The ability to help the community with their computer issues is one of the reasons we receive so much support back from the community. Our community survey revealed 97% community satisfaction with our services. The most useful NCRC services listed by respondents were computer and internet access, computer assistance, photo printing and general printing.

## **Partnerships**

The Northcliffe CRC maintains partnerships throughout the thriving community group ecosystem of Northcliffe.

In 2016 some selected partnering activities were:

- Southern Forest Arts: participation on Management Committee, printing services, joint exhibitions, audio tour maintenance, printing of the 'After the Burn' book, GST and accounting assistance.
- Northcliffe Community Development Group: Northcliffe Karri Pigeon assistance, proofing and printing. Assistance with the Northcliffe Showcase event.
- Northcliffe Workers Club: 9 Club ROMP events in 2016 (NCRC supply the Club ROMP DJ with a laptop, and provide print and online marketing assistance with the event), regular marketing assistance with other Workers Club events, assistance with Workers Club stall at Northcliffe Showcase.
- Northcliffe United Soccer Club: Kidsport and other assistance.
- Northcliffe Visitor Centre: Printing services for the Karri Cup MTB Challenge.
- Northcliffe District High School: Our annual youth sponsorship project uses the resources of the school to distribute our publicity and guidelines to the kids and parents, and the school principal helps us select worthy projects.
- In 2016 we provided 9 Business Development Support packages to new and existing businesses and organisations in Northcliffe. This helps us establish new partnerships and build relationships in the community, as well as developing the recipients business activity.
- Northcliffe Family and Community Centre, Northcliffe churches, sporting clubs and other Northcliffe groups: The NCRC maintain the Northcliffe Community Calendar which is printed and distributed offline as part of the Karri Pigeon newspaper, and online every month. We feature all events from all community groups, where we can get the information. Selected significant events are also featured in the northcliffe.org.au homepage 'What's On' area.

## Trainees

Damon Ormsby graduated Certificate IV in Business on 8 February 2016 and Gaye Van Hazendonk commenced a Certificate III in Business on 9 May 2016. The CRC held a celebration at Foragers to celebrate Damon's graduation and as a thank you for our committee volunteers.

### Trainees Come, Trainees Go...

Starting in May, our new trainee, Gaye Van Hazendonk (O'Donnell) has begun. Gaye will become the face of the Northcliffe CRC for 3 days a week, for the next year or so.

Our old trainee, Damon, has now successfully finished all the requirements for his Cert IV in Business. Damon's is the fourth traineeship successfully completed at Northcliffe CRC. Damon has been with us for a little over two years. We won't miss him.

...only because he's not going anywhere.

Damon has landed himself an ongoing part-time position at the NCRC as our Customer Service Officer. He will be working three days per week, helping us train our new trainee and helping you with your NCRC business.



*Above: The Community Resource Centre delayed our 2015 annual celebrations until May 2016 so that we could instead celebrate the graduation of trainee Damon Ormsby, left, and the arrival of our new trainee Gaye Van Hazendonk, right. Foragers, Yeagerup WA.*

### **Damon's Speech**

***Below: Foragers was very noisy so Damon's graduation speech went unheard by most. We think it deserves more attention.***

Thank you all for coming tonight.

Tonight I would like to say how very grateful I am for the opportunity to have been the NCRC trainee. It has opened my eyes up to many parts of the Northcliffe community that I haven't seen before. The CRC is a central hub and a hive of activity so I have got to see a lot of it. I have been immersed in the wondrous new world (new for me that is) of office life with it's 9 to 5 commuting and very sensible office hours. Except for Friday afternoons of course. Not including Friday afternoons.

Having Graham as a boss has made this job a pleasure for me to be in. He has done that with his patience and tolerance of Damonisms and by making things easier for me at every turn. He is also extremely professional, very approachable and flexible in work matters and makes a point of not micro-managing so I would like to thank him sincerely for all of that.

I think we would all agree that the CRC is a great benefit to many people and the community as a whole and Graham has been crucial and pivotal to steering that ship to where it is now.

But he hasn't done it all by himself. Almost but not quite.

Ken has helped enormously with the banking, fundraising, and support for me so that I can go on lunch breaks. Very important.

Ken is also on the committee very capably chaired by Paul that has most of you here tonight. Without this committee the CRC can't operate. The traineeship wouldn't exist; and I wouldn't have helped as many people, learnt so much and had such a good time doing it. So thanks to you all for your part in that.

It wasn't always easy though and I did struggle about a month or 2 ago. Inspiration to complete my studies was severely flagging and I told Graham that it would be a lot easier for me if I didn't finish; but Graham said that not completing them would make the CRC look bad ....and we can't have that. I have far too much respect for Graham to let him down. So What to do, What to do?

Oona to the rescue. Oona offered to be my study buddy and stayed back with me after work a few times and gave me the push I needed to get me back on track again. Yay. So thank you Oona for that.

Now that I have finished as a trainee, Gaynor O'Donnell will be sitting in that seat and from what I've seen, I'm sure that she too will be able to continue the tradition to help lots of people in the community under the banner of the Northcliffe CRC.

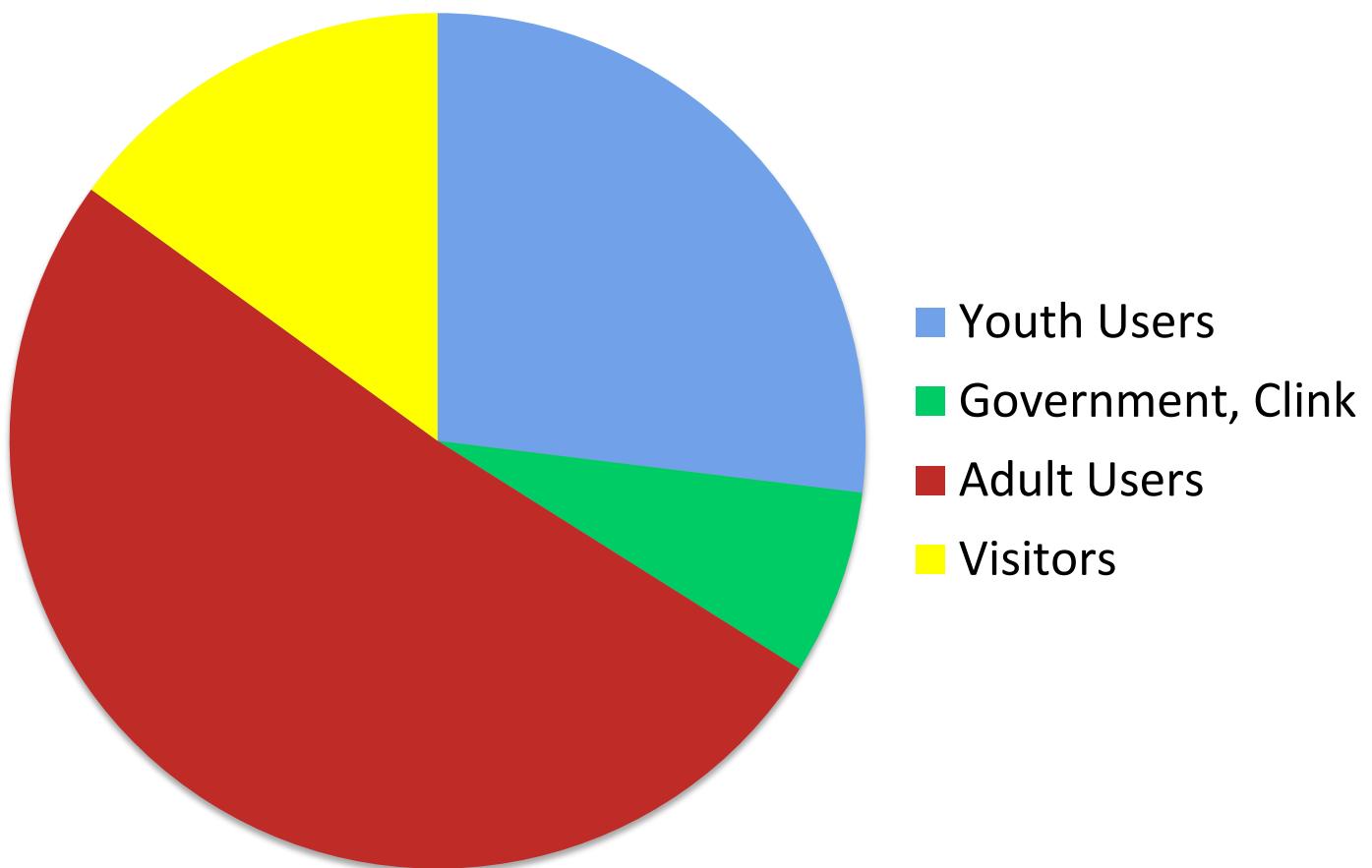
## Northcliffe CRC Usage Statistics

We have now finished our second year of recording under a new stats system. While this might not allow much trend identification, it is still useful for our planning to compare NCRC attendance numbers between years. The main trend we have seen is a slight increase in adult usage of the NCRC and a large drop in kids' usage. Overall attendances are down. It is an open question as to the consistency of statistics reporting during the time periods in question. While staff were coached to try to ensure this consistency there was evidence from time to time that some staff reported differently to others.

The trend is clearly toward more adult and less youth computer use however there is insufficient data to know if this trend will endure or reverse. There are still enough youth users for the NCRC to want to cater well for them.

12 month period	All attendances (includes casual visits)	Visits with a recorded purpose			
		Adults	% Adults	Kids	% Kids
2015-16	5691 (109 per wk)	3304	69%	1533	31%
2014-15	6409 (123 per wk)	3092	57%	2368	43%

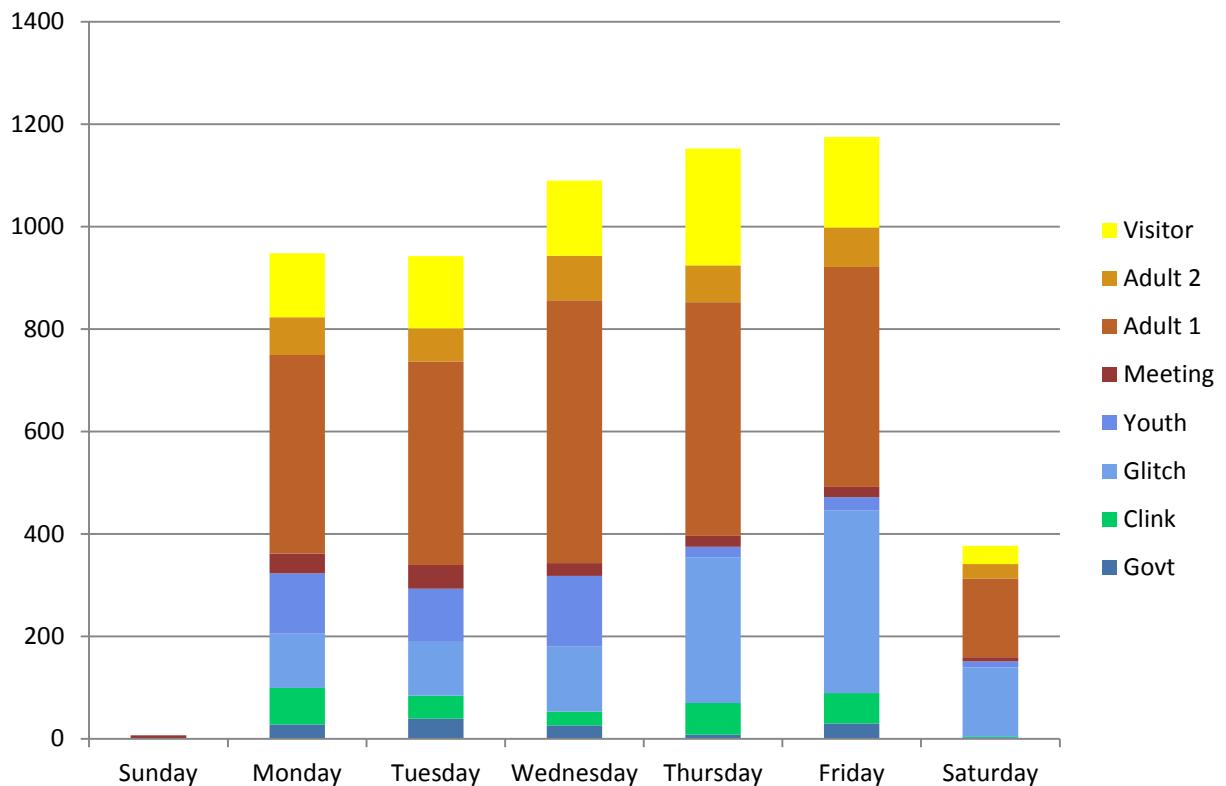
### 2015-16 User Types



## 2015/16 Usage by Day of the Week

This graph helps us planning opening hours and staffing. Generally usage is fairly closely aligned with the number of opening hours so the message from this is usage patterns don't suggest a need for change.

For 2015-16 Monday to Wednesday had 7 opening hours each, Thursday had 8. Friday had 9 and Saturday had just 3 opening hours. In addition Saturday opening ceased several weeks before the end of the financial year. Saturday opening ceased not primarily due to usage patterns but rather the impending need to pay extra casual loadings and penalty rates for staff. Neither of these extra costs apply on our weekday opening.



## **Results of Northcliffe CRC Survey 2016**

Results of the Northcliffe Survey 2016, by the Northcliffe Community Resource Centre (NCRC)



On 2 July 2016, at a Town Hall Event for local community groups ('The Northcliffe Showcase'), and running throughout August, the Northcliffe CRC conducted a survey for any and all willing to participate. We timed the survey period to run between the federal election and the 2016 ABS Census. Surveys were also distributed at the Northcliffe CRC, at the Karri Country Good Food, and at raffle stalls held outside Northcliffe Newsagency and General Store. The survey was advertised in 'A Little CRC', Northcliffe CRC's monthly feature in the Northcliffe Karri Pigeon newspaper.

35 people returned surveys. The NCRC are satisfied with this level of participation. The survey was long (6 pages) and required a fair bit of dedication to complete. As such we were targeting those who had some thoughtful input to share, rather than running a plebiscite or popularity poll.

The survey was also designed to be suggestive. That is, it attempted to convey information and ideas, while asking questions.

### PERCEPTION OF THE NCRC

Slightly less than half of respondents were aware that the CRC program is unique to WA. Similar programs in other Australian states do not have the scope or generosity of WA's CRCs. It seems likely that awareness of WA's good fortune would be even lower amongst the general community, even in our rural area. This result may be of some interest amongst the wider CRC network.

100% of respondents supported the use of *Royalties for Regions* funds for CRCs.

The NCRC had a 97% overall satisfaction level amongst survey respondents.

A very sizeable majority of respondents said the NCRC rated better than other CRCs they had visited. 20% had never visited another CRC.

The NCRC is overwhelmingly seen as achieving political balance and being welcoming to all in the community.

Our existing opening hours were endorsed by over 90% of respondents, although 23% were disappointed with our recent decision to close on Saturdays. A small number of people had ideas for more or less opening hours.

#### NCRC SERVICES AND FUTURE PLANNING

Respondents were generally aware of the major services offered by the NCRC. The most useful NCRC services listed by respondents were computer and internet access, computer assistance, photo printing and general printing.

Fewer respondents were aware of our free Business Development Support packages, which provide 4 hours of free staff support to businesses and community groups to assist them to develop their business activities via marketing materials (pamphlets, posters, logo design, internet marketing) and other means (online surveys, business plans, grant applications).

The overall level of support for the proposed amalgamation of the NCRC and Library was 79%.

The overall level of support for amalgamation between the NCRC and the Visitor Centre was 53%.

#### FESTIVAL VOLUNTEERING

More than half of our survey respondents indicated they would be prepared to volunteer to assist in running an annual Northcliffe event. For running a Northcliffe music festival 53%, a lifestyle festival 49%, a food festival 50%, or some other type of event of their own choice 54%. As the survey respondents have already demonstrated willingness and capacity to volunteer for their community by the very act of filling in the survey, these high percentages shouldn't be taken as representative of the wider community.

#### MUSIC FESTIVAL IDEAS

The most popular musical styles suggested for a music festival were folk, country and blues. Our favourite name suggested for a music festival was 'Funk Flower' but there were other good ideas too (the writer submitted a survey with the suggestion 'The Northcliffe Lounge Music Festival').

The most favoured time of year for a music festival was in spring or summer.

#### LIFESTYLE FESTIVAL IDEAS

Most ideas for a lifestyle festival theme were around sustainability including permaculture & winter gardening. Different suggestions were computer art, wellbeing and dairy. Our favourite names suggested were 'Breathe' and 'Northcliffe Naturally'.

Some thought a lifestyle festival could be in winter however the majority favoured summer.

#### FOOD FESTIVAL IDEAS

Food themes suggested included many local and seasonal based themes, and local favourites such as marron, spuds, dairy and garlic. We also saw the unexpected 'tropical food', curry, home preserving and drying, Asian and gourmet. Two respondents put forward the meritorious idea of an avocado festival.

Amongst the festival name suggestions were 'Northcliffe aniluther' (we'll have to Google it). 'Northcliffe Nosh' was good and 'Festavo' speaks for itself.

#### ANOTHER FESTIVAL IDEA?

Other ideas for annual events were diverse: back to land, a family car rally/ treasure hunt, winter mud festival, a textile and artisan festival, ballroom dancing, horse and bike riding out to the coast and back, art, historical, film appreciation, LARP (Live Action Role Play), creative recycling, and to bring back the old Northcliffe Forest Festival.

In general the summer months were favoured for these diverse event suggestions.

#### NCRC SUPPORT FOR OTHER COMMUNITY ACTIVITIES

Around 80% supported the NCRC maintaining about the same level of support for Southern Forest Arts and for other local businesses and community groups.

A majority supported the NCRC maintaining the same level of support for the Karri Cup (57%). 29% recommended us providing LESS support for the Karri Cup and 14% supported us increasing our role in this event. There were several responses expressing some scepticism about the value of the Karri Cup. We should point out that the support the NCRC currently provides for the Karri Cup is fairly limited and on a pay-for-service basis.

Almost half of respondents thought the NCRC could increase the role it plays in supporting the Karri Pigeon. This may have been indicating some level of support for the idea of the NCRC taking on the job of producing the Karri Pigeon if our current volunteers decide to one day put down their quills (a prospect which we raised in our survey question).

Other activities our respondents thought the NCRC could consider supporting were outdoor cinema, dances, tech classes for business, after school computer lessons for kids, creating a town map, assisting the bushfire brigade, assisting the Visitor Centre to fundraise for tourism promotions and turning the library into a 'think tank' area (we believe this idea is related to something which is also called co-working spaces).

Some cautioned the NCRC should be careful not to spread itself too thin, to keep doing what we do, and that we do enough.

#### EQUIPMENT PURCHASE

Equipment purchase ideas for the NCRC included a 3d printer, VR headset goggles, a carpet cleaner, outdoor speakers, tents, marquees and movie equipment to rent out, a new wide format printer, a better binding machine, print cartridges for resale, music recording and conference equipment.

We will look for opportunities to act on some of these ideas.

#### WARM FUZZIES

Only one respondent admitted to having made a complaint about the NCRC to Government and 37% said they had provided positive feedback to Government about us.

As a final comment one respondent requested free internet for over 55's (check out the Broadband for Seniors kiosk at the Northcliffe Family & Community Centre).

Most who provided final comments were extremely generous in their praise for the staff and the role of the NCRC in supporting seniors and youth, and generally assisting the community socially, economically and educationally. Lots of Northcliffians feel very lucky to have the NCRC.

While we realise that a survey of this nature is not representative, hopefully no one will mind if we enjoy the overall glow reading this feedback has given us!

Where to from here? We have collected some rather ambitious ideas such as running music festivals, service amalgamations, major equipment purchases... Some of these results and ideas are directly relevant to us and we can take them into account in our future planning. Others are well beyond our capacity however it was still great to see what the community might support and the sorts of things Northcliffians see in our individual crystal balls.

#### **BIG EVENTS – ARE THEY POSSIBLE?**

As we cautioned in our survey; there are no obvious ways for an organisation like the NCRC to create music festivals and other such events, although it has the capacity to act as an auspice or host organisation and manage aspects of such a project. Our resources are the limited paid hours of three part-time staff and the usual over-committed committee volunteers.

In a town of our size such events are created by talented, committed volunteers who put themselves forward for key dedicated positions (such as project/festival manager). One intention of the survey was to inspire such individuals to consider developing the event they have been dreaming of.

The first necessary elements for big events are these key volunteers. Such individuals and groups are good at making themselves and their ideas known. They generally, individually or collectively, make an unpaid full-time commitment which can last for months or even years. Succession planning is unavoidably difficult for these skilled volunteer roles.

A second necessary element is to enlist the support of other community groups to run parts of the event. An example is the way the Karri Cup utilises the Cricket Club to manage camping, and the Karri Country Good Food Coop to provide event catering.

A third necessary element is to directly enlist volunteers from the community to prepare for and to manage the event itself.

A useful result of our survey was to reveal that there are many in the community prepared to volunteer for supporting roles in running Northcliffe events. We had some respondents who were happy for us to share their names and contact details should any such events get off the ground. The survey results may also provide some limited direction as to which sorts of events are more likely to attract volunteers.

If you want to know the level of commitment involved in creating a big event, as a volunteer, then we suggest you have a chat to Jim Sale, Fiona Sinclair, Ken Gwynne, and of course there are a number of other locals who have trodden this hard road.

# APPENDIX

## **Audit Report**

**NORTHCLIFFE COMMUNITY RESOURCE CENTRE INC**

**FINANCIAL REPORT  
FOR THE YEAR ENDED  
30 JUNE 2016**

**Santo Casilli  
Accounting and Auditing Services.  
Certified Practising Accountant**

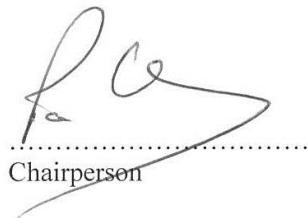
## **1. STATEMENT BY MEMBERS OF THE COMMITTEE**

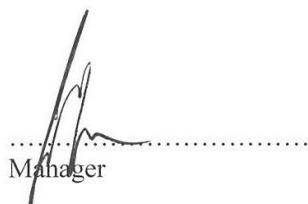
The Committee has determined that the Northcliffe Community Resource Centre Inc. is not a reporting entity and that this special purpose financial report comprising a statement of income and expenditure, statement of financial position and notes to and forming part of the financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial report.

In the opinion of the Committee the financial report:

1. is considered to be a special purpose financial report;
2. presents fairly the financial position of the Northcliffe Community Resource Centre Inc. as at 30 June 2016 and its performance for the year ended on that date;
3. at the date of this statement there are reasonable grounds to believe that the Northcliffe Community Resource Centre Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

  
Chairperson

  
Manager

Dated this 25 day of August 2016.



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# Santo Casilli Accounting and Auditing Services

## Certified Practising Accountant

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[Email: scasilli@westnet.com.au](mailto:scasilli@westnet.com.au)

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### INDEPENDENT AUDITOR'S REPORT

#### The Members

#### THE NORTHCLIFFE COMMUNITY RESOURCE CENTRE INC.

We have audited the accompanying financial report of the Northcliffe Community Resource Centre Inc., which comprises the statement of financial position as at 30 June 2016, the statement of income and expenditure for the period ended 30 June 2016 and explanatory notes.

#### Responsibility for the Financial Report

The Chairperson of the Northcliffe Community Resource Centre Inc is responsible for the preparation and fair presentation of the financial report and has determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the needs of the members. This responsibility also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted the audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plans and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

The audit involved performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making these risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the

financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.

The audit work undertaken by us is permeated by judgment, in particular regarding the nature, timing and extent of the audit procedures for gathering of audit evidence and the drawing of conclusions. In addition, there are inherent limitations in any audit, and these include the use of sample testing, internal control structure that exists or the lack of such structure and the possibility of collusion to commit fraud. As a result, our audit can only provide reasonable, not absolute, assurance that the financial statement information drawn up by the Association is free of material misstatement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Auditor Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

### **Opinion**

In our opinion the financial report presents fairly, in all material respects, the financial position of the Northcliffe Community Resource Centre Inc. as of 30 June 2016 and of its performance for the year then ended.

### **Basis of Accounting**

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the members of the Northcliffe Community Resource Centre Inc. to meet the reporting requirements as set out in their constitution and the requirements of the Associations Incorporation Act 1987 (WA). As a result, the financial report may not be suitable for another purpose.



Santo Casilli FCPA, MIIA (Aust.)  
Date: 10 August 2016

Perth

**THE NORTHCLIFFE COMMUNITY RESOURCE CENTRE INC.**

**STATEMENT OF FINACIAL POSITION  
AS AT 30 JUNE 2016**

	NOTES	2016 \$	2015 \$
<b>CURRENT ASSETS</b>			
Cash at Bank		75,241	45,845
Cash on Hand		3,387	275
Accounts Receivable		5,307	2,347
Stock for resale		5,640	6,408
Prepayments		2,020	2,684
		-----	-----
<b>TOTAL CURRENT ASSETS</b>		91,595	57,559
		-----	-----
<b>NON-CURRENT ASSETS</b>			
Office and computing equipment	2	6,106	14,303
Video and Other AV Resources	2	134	939
Furnishings and fittings	2	8,269	9,220
		-----	-----
<b>TOTAL NON-CURRENT ASSETS</b>		14,509	24,462
		-----	-----
<b>TOTAL ASSETS</b>		<b>106,104</b>	<b>82,021</b>
		-----	-----
<b>CURRENT LIABILITIES</b>			
Accounts payables		1,100	0
Accrued wages		2,629	1,698
GST Payable/(Receivable)		3,331	12
PAYG liabilities		3,475	2,513
Superannuation Payable		2,457	1,707
Provision for Annual Leave		2,586	5,840
		-----	-----
<b>TOTAL CURRENT LIABILITIES</b>		15,578	11,770
		-----	-----
<b>NON - CURRENT LIABILITIES</b>			
<b>TOTAL NON - CURRENT LIABILITIES</b>		<b>11,422</b>	<b>9,469</b>
		-----	-----
<b>TOTAL LIABILITIES</b>		<b>27,000</b>	<b>21,239</b>
		-----	-----
<b>NET ASSETS</b>		<b>79,104</b>	<b>60,782</b>
		=====	=====
<b>ACCUMULATED FUNDS</b>			
Retained earnings		60,782	62,697
Current Year Earnings		18,322	(1,915)
		-----	-----
<b>TOTAL ACCUMULATED FUNDS</b>		<b>79,104</b>	<b>60,782</b>
		=====	=====

**THE NORTHCLIFFE COMMUNITY RESOURCE CENTRE INC.**

**STATEMENT OF INCOME AND EXPENDITURE  
FOR THE YEAR ENDED 30 JUNE 2016**

	NOTES	2016	2015
		\$	\$
<b>Income</b>			
Membership fees		1,815	1,375
Services		37,117	29,901
Sub contract services		4,171	4,069
Education courses		2,760	1,702
Northcliffe Number Plates		491	525
Sale of goods		4,506	6,245
Service Contract and Grants		109,286	112,342
Fundraising		1,617	1,784
NIVC		5,964	5,284
Other income		1,027	1,669
<b>Total Income</b>		<b>168,754</b>	<b>164,896</b>
<b>Cost of Sales</b>		<b>23,035</b>	<b>18,073</b>
<b>Gross Earnings</b>		<b>145,719</b>	<b>146,823</b>
<b>Expenditure</b>			
Audit fees		1,500	1,948
General administration		4,338	2,449
General Advertising		857	962
Postage and stationary		466	1,181
Depreciation expense		11,970	13,365
Insurance		2,813	3,291
Computer software and maintenance		753	411
Occupancy expenses		2,551	2,987
Employment Expenses		97,261	115,193
Conference and seminar expenses		96	813
Telecommunications		2,182	2,135
Sundry Expenses		73	59
Low cost Furniture & Equipment		2,537	3,944
<b>Total Administration Expenses</b>		<b>127,397</b>	<b>148,738</b>
<b>Operating Earnings</b>		<b>18,322</b>	<b>(1,915)</b>
<b>Current Year Earnings</b>		<b>18,322</b>	<b>(1,915)</b>

## **1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

The financial report is a special purpose financial report that has been prepared in order to satisfy the financial reporting requirements of the members. The Committee has determined that the Community Resource Centre is not a reporting entity.

The financial report has been prepared in accordance with the following Australian Accounting Standards:

### **AASB 1031 – Materiality**

No other Australian Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

#### **a) Fixed Assets**

Fixed assets shown in the accounts have been brought to account at cost less any accumulated depreciation. The depreciable amount of all office and computer equipment, but not computer software and minor furnishings, are depreciated over the useful lives of the assets commencing from the time the asset is held ready for use. The Northcliffe Community Resource Centre Inc. owns no freehold land and buildings.

All fixed assets with an acquisition cost of less than \$1,000 are expensed and not treated as an asset. However, purchases of components less than \$1,000 which are required to build an asset are accumulated and included as an asset where the total purchases making up the asset is greater than \$1,000.

#### **b) Income Tax**

The Committee considers that its operations are exempt from income tax under the provisions of section 50-25 of the Income Tax Assessment Act (1997) as amended. Accordingly no provision for tax is included in the accounts.

#### **c) Provision for Employee Entitlements**

Provision has been made for the first time this financial year for long service leave owing to employees at the balance sheet date. No provision has been made for annual leave liability.

#### **d) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of an asset or as part of an item of the expense.

*The accompanying notes form part of the accounts.*

	<b>2016</b> \$	<b>2015</b> \$
<b>2. PLANT AND EQUIPMENT</b>		
Office and computing equipment at cost	71,981	119,814
Less accumulated depreciation	(65,875)	(105,511)
	<b>6,106</b>	<b>14,303</b>
Video and Other AV Resources at cost	7,810	7,810
Less accumulated depreciation	(7,676)	(6,871)
	<b>134</b>	<b>938</b>
Furnishings at cost	23,988	22,488
Less accumulated depreciation	(15,719)	(13,268)
	<b>8,269</b>	<b>9,220</b>



